Pro-Diem, Inc.

www.pro-diem.com

100 W. Southlake Blvd, #142, PMB 236 Southlake, TX 76092

The Travel Expense Experts!

OTHER EXPENSE SUGGESTIONS FOR CREW MEMBERS

We provide these suggestions for your column A deductions on form 2106 as a guide only. We try to ensure that these are correct but recommend that you check with your tax consultant for advise as other factors may apply.

Grand Total of Items listed below:

\$0.00

Work Related Expenses \$0.00	
FAA medical exam	
passport application fees	
passport photo	
foreign visa costs	
education fees for second language	
union dues	
logbook or organizer	
batteries	
bid service fees (do not include the cost of	
services available to the general public)	
cockpit and jet bridge key s	
company business cards	
headset for cockpit	
corkscrew	
manuals	
flashlight	
kit bag	
luggage	
garment bag	
currency converter	
special company assessments (i.e. merger etc.)	
pager rental fee (job required)	
flight supplies/equipment	
safety equipment (job required)	
business related long distance calls	
professional publications	
voltage converter	
mail expenses (company related)	
luggage tags	
pager (for job related use)	
portable electronics (i.e. clock, blow dryer	
door alar iron)	
ATM fees on layovers	
cost of taxi cab fares on layovers	

(do not include tips)

Uniform Expenses	\$0.00	
home dry cleaning expenses of uniform		
alterations		
belt		
cleaning / dry cleaning (per week)		
cleaning / laundering (per week)		
uniform essential clothing (i.e. jacket, pants		
dress, sweater, skirt, blouses)		
epaulets		
scarves		
hat		
coat		
shoes		
support hose		
repairs of shoes, luggage, clothing		
uniform accessories - (airline logo items and wings	3)	

